**Village of Golf**

**August 14, 2017**

**Village Board Meeting**

# Call to Order

Village President Carson called the meeting to order at 7:00 p.m.

# Roll Call

Upon roll call the following trustees were present:

Robert Carson, President

Rob Farr, Finance Department

Julie Tillman, Building Department

Tony Kalogerakos, Streets and Sanitation Department

Bob Der Avedisian, Utilities

Jim Dominik, Emergency Services Department

**Also Present**

Village Administrator, Julianne Nukk

Village Attorney, Bruce Huvard

Village Clerk, Kim Lundgren

Connie DeMattia, 33 Logan Terrace

**Absent**

Joe Annotti, Public Buildings and Grounds

# Approval of Minutes

Trustee Tillman moved to approve the July minutes and the recommendation of the police search committee. Trustee Farr seconded the motions. Both motions passed unanimously.

**Public Commentary and Guests**

Connie DeMattia attended the meeting to hear the discussion regarding setbacks. They are interested in expanding their garage from a one car to a two car garage. President Carson informed Mr. DeMattia that the Board has been discussing an Ordinance regarding setbacks and lot consolidation for a number of months. The Board plans to refer the Ordinance to the Zoning Board of Appeals which will then result in a public hearing.

**Police Report**

We did not have a Police Report at the time of the Board Meeting. Trustee Farr said he had an update regarding the squad car grant. Chief Volling was able to obtain a $28,000 grant conditioned upon him completing a course provided by Cook County. The course has not yet been offered but once it is available he will attend and will then place an order for a new squad car. This will be discussed in the September meeting.

**Treasurer’s Report**

Trustee Farr presented the Treasurer’s report. Our cash position continues to be adequate. There was a discussion regarding the overtime paid to Golf Police and we are in line with where we should be budget-wise.

**Legislative Matters**

There was nothing to report.

**Reports**

***Approval of Bills***

Trustee Der Avedisian moved to approve the monthly transaction report as prepared by Julianne Nukk. Trustee Kalogerakos seconded the motion. The motion was approved by roll call vote as follows:

Ayes: Bob Der Avedisian, Jim Dominik, Julie Tillman, Tony Kalogerakos, Rob Farr (5)

Nays: (0)

***Emergency Services Department***

Trustee Dominik reported that the Police Chief search has finished its first round. The Leadership Assessment is currently underway for the four candidates that remain. Dr. Selvig from Personal Strategies will have a Leadership Assessment report for the Search Committee the week of August 21st. McGrath & Associates does not provide background checks. It is the Board’s responsibility to conduct background checks and check references. The Board will hire a company to conduct credit backgrounds, and Mike Volling will conduct police criminal background checks on the four candidates. Next steps are once we receive the Leadership Assessments, the last round of interviews will be conducted, and a conditional offer of employment will be provided if there is a successful candidate. The Search Committee is targeting October 1st. Chief Volling has agreed to serve as acting Chief until then.

Trustee Dominik met with the Village of Glenview and spoke with consultant Al Rigoni. Glenview agreed to a month by month extension to provide Fire services to the Village of Golf. Trustee Dominik spoke with the Fire Chief and they agreed to make the contract between the Glenview Fire Department and Village of Golf simpler. An update will be provided in September.

*Building and Zoning Department*

30 Briar is looking for a variance for their garage as well as build an addition to the back of their house. The residents have filed for the variance and it has been referred to Zoning Board of Appeals ChairBrian Rieger for review.

Trustee Tillman, Trustee Der Avedisian, Bob Hammer and Pat Glenn met with Glenview to discuss the water issues at 3 Henneberry. The water from 3 Henneberry is flooding the back yards of Glenview residents. Glenview has been working with 3 Henneberry and will address the issues.

4 Briar has submitted a request for a storage shed. Accessory structures are in our new Ordinance but it has not been published yet. Attorney Huvard suggested they submit their request under the current ordinance and if it is denied, they may submit again in the near future under the new Ordinance.

*Lot Consolidation*

Attorney Huvard said we should consider how the new Ordinance will affect lot consolidations. One homeowner is currently considering a lot consolidation. Currently, if a resident uses two lots as a single lot, the code does not restrict how the lots could be separated in the future. If the Ordinance passes, the resident may designate the two lots as a single zoning lot but thereafter could not re-divide into two buildable lots unless each resulting lot was at least one-half acre in size.

*Fences*

The new Ordinance allows for fences up to 5 feet, and 6 feet if one foot back if you submit a height modification request. Rear and side yards can petition to go up to 6 feet. All height modification requests are to be approved by the Zoning Board of Appeals (ZBA).

We will submit the Ordinance to the ZBA as a proposed draft and once they review it and have a hearing, they will make a recommendation.

Trustee Der Avedisian moved to refer the Ordinance to the ZBA for a public hearing. Trustee Kalogerakos seconded the motion. The motion was approved by general roll call vote. No one opposed. President Carson will update Brian Rieger on who will remain on the Zoning Board of Appeals. One person will not be renewing.

***Public Buildings and Grounds Department***

*Parking Lot*

Trustee Annotti is absent but President Carson had an update on the parking lot project. The project is on track. Metra separated the project into two contracts. The Village has been paid on the project that included the HVAC and lights by Metra. The Village has signed a contract with Metra to be reimbursed for the parking lot, and we have signed a contract with the contractor to do the work. The project is anticipated to take place this year. We do not yet have an official start date.

*Village Tree Inventory*

President Carson will follow up with Trustee Annotti regarding where this project stands.

*Finance and Administration Department*

Trustee Farr disclosed we have an adequate cash position. We do not currently have any significant accounts receivable. We will have 2017 debt payments coming due totaling a little over $2,000. In addition, we will have some significant cash outlays including the Briar East construction, the water main on Elm Circle and a new squad car within 2017.

*Streets and Sanitation Department*

Trustee Kalogerakos mentioned that we are waiting on Elm Circle to meet or speak with the contractors. He will follow up with them to see where we stand with the project. The plan has been scheduled for 2018 so if the project doesn’t get done this year, we are prepared for it to take place next year. Once they agree on a schedule for the work, Elm Circle will deposit the funds with the Village. We anticipate the project will take place in the Spring of 2018.

3 Briar has flooding in the front yard. When heavy rains come, the sewer overflows and floods the sidewalk. The options are to either jack up the sidewalk and fill it with gravel or tear out the sidewalk and put in new sidewalk. The situation has been addressed with the WGA regarding their sump pump.

The sidewalk on Golf Road needs a sign informing public that the walkway ends in 100 feet. It will be posted at the corner of Overlook and Golf Road. The sign will read “Warning – Sidewalk ends in X feet”. Julianne Nukk will look into ordering a sign.

*Utilities Department*

Trustee Der Avedisian reported that all Backflow Certifications have been collected from Village residents. There are two issues with the meters. One is how to bill the disparities between the outside and inside meters. The other issue is replacing the remote meters has increased in price from $175/house to $400-$500/house. Trustee Der Avedisian will think more about how to proceed and will consult with Mike Cork at Mergenthaller regarding meter replacements.

Connie DeMattia left the meeting at 8:35pm.

President’s Report

President Carson read some historical files regarding the Western Golf Association (WGA). In 1954 the Village permitted the Evans Scholar Foundation to erect the building at 1 Briar Road and provided the necessary zoning for their proposed use with the agreement that the Village is permitted to use the building and the WGA is required to lease space to the US Post Office. The WGA is prohibited by the agreement to sell or otherwise lease the premises without the approval of the Village of Golf Board. Western Golf has informed President Carson that they would work with us so there is a satisfactory arrangement. Attorney Huvard will put together a letter asking Western Golf to provide the Village of Golf notice once a decision is made.

Adjourn

Trustee Der Avedisian moved to adjourn the meeting. Trustee Kalogerakos seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:50pm.

Respectfully submitted,

Kim Lundgren,

Village Clerk

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